



JOB DESCRIPTION ARTIST-IN-RESIDENCE

GENERAL PROGRAM DESCRIPTION:

The Duke Youth Academy for Christian Formation is a two-week summer program sponsored by Duke Divinity School and generously funded by the Lilly Endowment, Inc., which provides each year the opportunity for 50 talented and passionate youth to pursue an intense journey of theological study and reflection. Through Christian practices of worship, prayer, hospitality, service, study, and Sabbath rest, youth form habits and develop tools for theological reflection, ethical and moral decision-making, and discernment for Christian living. The Duke Youth Academy is open to youth from all Christian traditions who exhibit a love of learning and a desire for God. Students are eligible to apply during their 10th or 11th-grade year, for attendance at the Duke Youth Academy during the summer before the junior or senior year of high school.

GENERAL STAFF INFORMATION:

The Duke Youth Academy believes in forming strong relationships each summer between the students involved in the program and their staff members. As a result, we hire approximately 30 staff each year to work with 50 students. This year, we plan to hire 14 mentors, 4 residential advisors (RA's), 1 head RA, 4 artists-in-residence, and 4 ministry coordinators.

Staff are expected to be present for the entirety of the Duke Youth Academy program. While we recognize that our staff-members are involved in families and ministries away from Duke's campus, we expect each person to make arrangements to give her/his full attention to the Duke Youth Academy during the dates listed below:

2008 DYA Staff Training	May 16-17, 2008
Pre-DYA Staff Preparation	July 11-12, 2008
2008 Duke Youth Academy	July 13-26, 2008

QUALIFICATIONS:

Applicants must possess a faith in Jesus Christ and a genuine interest in and agreement with the purpose and mission of the Duke Youth Academy. They must also show a calling to the academic, social, and emotional support of youth/adolescents. A positive attitude, emotional and spiritual maturity, and ability and willingness to work as part of a team are required. Applicants must be able to follow and enforce the rules and policies set forth by the Duke Youth Academy. They should be hard-working, self-motivated individuals who are receptive to instruction and evaluation, and will take responsibility both for the persons in their care and the projects and activities associated with the Duke Youth Academy.

A minimum of a bachelor's degree is required, as is some training in at least one area of fine arts and/or music. Theological training and leadership experience with youth are preferred. Experience in camp leadership or leadership in an academic summer program is helpful, as is work experience within a university or church setting and familiarity with the Duke campus.

Applicants should possess the ability to instruct participants in how to use art in a theologically meaningful way. While applicants need not be experts, they must possess confidence with their types/mediums of art, with high school youth, and with Christian theology.

GENERAL RESPONSIBILITIES AND EXPECTATIONS:

- If not a local resident, live in Duke residence hall with DYA participants and staff making yourself available to DYA participants and staff full-time except during specified time off.
- Attend all DYA events and activities, on dates outlined above.
 - Specifically required activities include daily plenary sessions, morning and evening meals, nightly worship, and all arts village sessions. Other DYA activities are encouraged.
- Assist DYA Ministry Coordinators with various areas of DYA programming, as requested and appropriate.
- Within one month of the conclusion of the two-week program, submit a brief reflection essay describing your experience with the Duke Youth Academy.
- Act as a positive role model and resource for participants and other staff members, encouraging and supporting participants' academic, cultural, and spiritual interests.
- Promote a sense of community among participants and staff.
- Provide pastoral leadership to participants and other staff, listening and guiding where appropriate.
- Maintain professional relationships with all other staff members – relationships which interfere with performance of duties will not be tolerated.
- Maintain appropriate relationships with students/participants.
- Abide by all rules and policies set forth by the Duke Youth Academy, and enforce said rules and policies fairly and consistently.
- Provide general support of program activities related to the Duke Youth Academy but not specified herein. Examples may include welcoming students, creating the student directory, leading prayer practice workshops, or assisting in set-up or clean-up for a DYA activity.

SPECIFIC RESPONSIBILITIES AND EXPECTATIONS:

- Work with staff and interact with students to create a positive environment of excitement, kindness, and confidence around the Arts Village.
- With RA's, facilitate and participate in set-up/decoration and break-down/cleanup of the Arts Village.
- With other Artists, plan and lead a "showcase" that introduces the concept of the Arts Village and why it is an integral part of the Duke Youth Academy and the life of faith.
- Work individually and with other Artists to create curriculum for your individual workshops. The curriculum should include brief training in how to participate in a specified medium (preparation), ample time for participation/creation (participation), and sufficient time for reflecting on art as a spiritual discipline as well as art in relation to other aspects of the DYA curriculum (reflection)
- Work with the Arts Village Ministry Coordinator to stay within budget for your workshops. When possible, request materials ahead of time to avoid problems with budgets and reimbursements.
- Report to Arts Village Ministry Coordinator any problems with participants or Arts Village facilities.
- Assist a worship group and its mentors with planning a worship service, including incorporating forms of art.
- Assist with incorporating forms of art into the final worship service.
- Engage in evaluation with the Arts Village Ministry Coordinator, and make yourself available to meet with other artists and the Arts Village Ministry Coordinator for planning, strategizing, debriefing, etc.

DATES OF EMPLOYMENT:

May 1, 2008 to July 31, 2008, with activities and responsibilities taking place on dates described above.

COMPENSATION:

\$1000 honorarium plus reimbursement of reasonable travel costs and approved program expenses.
Full details regarding travel reimbursement can be found in the DYA Travel Reimbursement Guidelines.

No contract is binding until a background check has been completed and approved.

For more information, please contact:

Elizabeth Ingram Schindler • Assistant Director of the Duke Youth Academy
Duke Divinity School • Box 90966 • Durham, NC 27708 • Phone: 919-660-3542 • Email eschindler@div.duke.edu